

STOCKTON UNIFIED SCHOOL DISTRICT

WALTON CENTER CUSTODIAN

BASIC FUNCTION:

To do custodial work in care of assigned buildings and grounds at the Walton Center according to an assigned work schedule; and perform related duties as assigned.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Clean, disinfect and maintain the indoor heated swimming pool.

Sweep, scrub, wax and polish linoleum and other types of wood floors.

Vacuum rugs and carpets.

Clean and dust furniture, woodwork and equipment.

Wash, scrub and disinfect restrooms.

Clean and disinfect soiled areas caused by children's illnesses.

Clean windows, door glass and drinking fountains.

Clean and polish metal works such as door panels and hand railings.

Empty and clean waste containers.

Pick up litter on grounds and sweep walks, halls and entrances.

Move and rearrange chairs, tables, desks, furniture and other equipment.

Maintain equipment used in the course of work and report any items requiring maintenance.

Report safety, sanitary and fire hazards.

May help supervise custodial assistants in training from Special Vocational Education and Adult Programs for the Developmentally Handicapped.

Perform grounds keeping duties.

Secure buildings and grounds to insure safety.

Perform special custodial work upon request of staff members.

Maintain regular and prompt attendance in the work place.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Cleaning methods, materials and supplies used in custodial work.
- Special cleaning solutions and sanitizing procedures to protect all staff and children from diseases.
- Care of cleaning materials and equipment.
- Hazards and safety precautions of the work.
- Needs of severely disabled students.
- Oral and written communication skills.

ABILITY TO:

- Use cleaning materials and equipment in a safe manner.
- Perform heavy physical labor.
- Accept and interact with severely disabled students in a positive and comfortable manner. The children range in age from eighteen (18) months to twenty-one (21) years of age.
- Understand and carry out oral and written instructions.
- Deal cooperatively with the public, students, teachers, and others contacted in the normal course of work.
- Lift and carry children as required.
- Relate to students including small children.
- Work cooperatively with others.
- Physical capability sufficient to perform job tasks.
- Develop and maintain cooperative working relationships with those contacted in the course of work.
- Carry out oral and written directions; write and speak at a level sufficient to fulfill the duties to be performed for the position described.

EDUCATION AND EXPERIENCE:

Any combination of education, training and experience equivalent to completion of the twelfth grade and six months custodial experience preferably in a school district. Prior experience working with handicap children desirable.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor work environment.
Regular exposure to fumes, dust and odors.

PHYSICAL DEMANDS:

Employee in this position must have/be able to:

- Dexterity of hands and fingers to operate a variety of custodial equipment.
- Walk over uneven ground and/or stand for extended periods of time.
- See to perform custodial duties.
- Lift and/or carry up to 75 lbs overhead for short distances occasionally.
- Lift and/or carry up to 75 lbs at waist height for short distances.
- Push/pull up to 100 lbs over campus.
- Bend at the waist, kneel, crouch and stoop.
- Reach overhead, above the shoulders and horizontally.
- Climb ladders and work from heights.
- See, hear and speak with/without assistive devices sufficient to communicate effectively with others.

HAZARDS:

Exposure to cleaning agents and chemicals.

Working on ladders.

Wet/slippery floor surfaces.

Salary Placement

CSEA 821

Range 34

12 Month Work Year

Board Approval: 01/11/05